



Employment Application

West Central Indiana Economic Development District, Inc.
 1718 Wabash Ave., Terre Haute, IN 47807
 (812) 238-1561 (800) 489-1561 (812) 238-1564 - FAX

Instructions: Complete, print, sign, date and return this application and any supporting documents (i.e. resume, etc.) to the agency at the above listed address. Your data will not be saved in this form if you complete the form on-line.

APPLICANT INFORMATION

Last Name				First			M.I.			Date		
Street Address							Apartment/Unit #					
City				State			ZIP					
Phone				E-mail Address								
Date Available				Social Security No.				Desired Salary				
Position Applied for												
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>							
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?									
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain									

EDUCATION

High School				Address							
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
College				Address							
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other				Address							
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				

REFERENCES

Please list three professional references.

Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											

EQUAL OPPORTUNITY EMPLOYER

PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

CERTIFICATION AND SIGNATURE

I certify that the information given by me in this application is true and complete. I understand and agree that any false information, misrepresentation, or concealment of fact is sufficient grounds for rejection of my employment application by the West Central Indiana Economic Development District (WCIEDD), or immediate discharge without recourse. I understand and agree that the WCIEDD may verify all information furnished in this application. I also understand that any employment is subject to a satisfactory check of references and a satisfactory Limited Criminal History Background Check by the Indiana State Police. If this application leads to employment, I understand that I may also be required to satisfactorily pass a drug screening and pre-employment physical. I hereby authorize all individuals and organizations named or referred to by me and any law enforcement organization to furnish WCIEDD all information relative to my employment, work habits, and character, and hereby release such individuals, organizations, and WCIEDD from any liability for any claim or damage which may result.

Signature	Date
-----------	------